

SAINT CLAIR AREA SCHOOL DISTRICT

227 South Mill Street
Saint Clair, PA 17970
570-429-2716



The mission of the Saint Clair Area School District is to work with the community to provide a safe, welcoming, student-oriented learning environment in which each student is challenged to reflect, question, and create.

AGENDA December 7, 2022

A regular meeting of the Saint Clair Area School District Board of School Directors will be held at immediately following the Work Session in the cafetorium of the Elementary/Middle School, 227 South Mill Street, Saint Clair, PA 17970-1338.

1. Call to Order by President, Michael Holobetz

2. Pledge of Allegiance

3. Roll Call

Virginia Bartashus	_____
Scott Clews	_____
Jennifer Fegley	_____
Michael Holobetz	_____
Thomas Kaledas	_____
William Kimber	_____
Bernard Kuperavage	_____
Erin Murhon	_____
Dr. Erin Portland	_____

4. The Secretary announced that a quorum was present and business could proceed. Others present were ___ citizens; Superintendent, Thomas McLaughlin; Principal, Jennifer Buletza; Solicitor, Terry Schane; Business Manager, Thomas J. Campion, Jr. and ___ members of the press.

NOTICE OF EXECUTIVE SESSION

The Saint Clair Area Board of Directors conducted an executive work session on November 2, 2022 from 5:54 PM to 6:09 PM to discuss personnel and legal issues. No vote or formal action was taken at that time.

“SINE DIE”

President Michael Holobetz announced that according to Section 404 of the PA School Code the Board of Directors is to reorganize each year during the first week of December.

Moved by _____ and _____ that the Board adjourn “Sine Die.”

ROLL CALL:

TEMPORARY CHAIRMAN

Moved by _____ and _____ that _____ be named temporary President Pro-Tem during the reorganization activities.

ROLL CALL:

ELECTION-PRESIDENT

Temporary Chairman _____ announced that nominations for the office of President and Vice President for the Saint Clair Area School District for a one (1) year period would be in order.

_____ nominated _____ for President.

_____ nominated _____ for President.

Moved by _____ and _____ that the nominations be closed.

ROLL CALL:

Temporary Chairman _____ announced that _____ was elected President of the Saint Clair Area School District Board of Directors for a one (1) year term commencing December 1, 2022.

President _____ then assumed the chair and Temporary Chairman, _____ vacated the seat.

ELECTION - VICE PRESIDENT

President _____ announced that nominations for the office of Vice President for the Saint Clair Area School District Board of Directors for a period of one (1) year would be in order.

_____ nominated _____ for Vice President.

_____ nominated _____ for Vice President.

Moved by _____ and _____ that the nominations be closed.

ROLL CALL:

President _____ announced that _____ was elected Vice President of the Saint Clair Area School District Board of Directors for a one (1) year term commencing December 1, 2022

ELECTION JOINT SCHOOL COMMITTEE MEMBER

Election of a committee member to represent the Saint Clair Area School Board on the Joint School Committee for the High School Program for a term effective December 1, 2022 through November 30, 2023.

_____ nominated _____

_____ nominated _____

Moved by _____ and _____ to close nominations for committee member.

ROLL CALL:

ELECTION OF ALTERNATE COMMITTEE MEMBER

Election of an alternate committee member to represent the Saint Clair Area School District on the Joint School Committee for the High School Program for a term effective December 1, 2022 through November 30, 2023.

_____ nominated _____

_____ nominated _____

Moved by _____ and _____ to close nominations for alternate committee member.

ROLL CALL:

Members of the Public may speak at this time on any items on the Agenda.

5. Moved by _____ and _____ to approve the following motions:

(Presented prior to Meeting)

Approval of Minutes of November 2, 2022

Approval of Invoices presented for payment

Approval of the Treasurer’s Report for the period ending October 31, 2022

Approval of the Tax Report for the period ending October 31, 2022

Approval of the Cafeteria Fund Report for the month of October

ROLL CALL:

6. Moved by _____ and _____ to recommend granting authorization to the administration to file the signatures of the Board President, Secretary and Treasurer with Secretary of the Commonwealth. (This is required under the provisions of the Pennsylvania *Uniform Facsimile Signature of Public Officials Act*).

ROLL CALL:

7. Moved by _____ and _____ to approve the Building Automation System Service (Conexus) Agreement

ROLL CALL:

8. Moved by _____ and _____ to approve the Saint Clair Police to use the Elementary/ Middle School for Police training on 12/10/22 from 9- 12

ROLL CALL:

PERSONNEL (can be approved in one motion at the Board's discretion (9-18))

9. Moved by _____ and _____ to approve the return of employee 63 from medical sabbatical effective 12/8/22
10. Moved by _____ and _____ to approve employee 60 for leave without pay request for 11/18/22
11. Moved by _____ and _____ to approve employee 3355 for leave without pay request for 11/29/22 and 12/07/22
12. Moved by _____ and _____ to approve employee 3358 for leave without pay request for 12/6/22
13. Moved by _____ and _____ to approve Angela Parobek as a part time paraprofessional effective at \$12.50/ hour
14. Moved by _____ and _____ to approve Mary Prentice as a per diem cleaner effective 11/29/22 at \$12.50/ hr
15. Moved by _____ and _____ to approve posting for a temporary full time Maintenance Supervisor position
16. Moved by _____ and _____ to approve Amy Stankavage as the Athletic Trainer for Saint Clair Elementary/ Middle School athletic events (pending documentation)
17. Moved by _____ and _____ to approve the resignation of Bailey Nagle as the Title I teacher and cheerleading advisor (letter date 12/6/22)
18. Moved by _____ and _____ to approve Amanda Leshko as the 7th and 8th grade Cheerling Advisor- rate as per contract (pro-rated)

ROLL CALL:

17. Moved by _____ and _____ to approve the following Superintendent’s Motions as presented:

Approval of Work Session/Board Meeting and Finance Meeting Schedule and advertise in the local newspaper.

Approval of 2023 Board Committees

Autistic Support field trip to Cabelas and Red Robin on 12/6/22

Recognition of the Students of the Month

- K- Jabion Gonzalez
- 1- Avery Sleva
- 2- Kadence Koles
- 3- Hannah Ziniewicz
- 4- Mia Giamario
- 5- Audrey Houser
- 6- Gabe Lipton
- 7- Keyley Lubinsky
- 8- Joshua Kimber

VOICE VOTE:

REMARKS

18. Moved by _____ and _____ that the meeting be adjourned at _____ P.M.

ROLL CALL:

IMPORTANT DATES: December 23, 2022
 December 26-
 January 2, 2023
 January 4, 2023

Student Early Dismissal @ 12:00 PM
 School Closed
 Finance Meeting/Work Session/Board Meeting